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ATIC Board Meeting

DRAFT Agenda for Jan 13th, 2016

**This ATIC Board Meeting will be on Wednesday Jan 13th, 2016 from Noon-2:00 p.m.
at the Historic Supreme Court Chamber in the Arizona State Library.
Located at 1700 W Washington St, Suite 200 Phoenix AZ.**

REMOTE CONNECT INSTRUCTIONS ON NEXT PAGE

1. Administrative
 - 1.1. Self-Introductions
 - 1.2. Modifications to and Acceptance of Agenda Draft
 - 1.3. Acceptance of Minutes from Last Meeting
 - 1.4. Treasurer's Report
 - 1.5. ATIC Board Membership Considerations
 - 1.6. Review of Outstanding Action Items as Documented in Nov 2015 Minutes
2. Presentations, Information and Action Plans
 - 2.1. Cyber Security Meeting – Review of Meeting – (Jerry Crow)
 - 2.2. Strategy Committee Dissolution (Robert Backie)
 - 2.2.1. Vote to dissolve the Strategy Committee
 - 2.3. Task Force – Lobbying (Mike Keeling)
 - 2.4. Website – (Brenda Beall)
 - 2.5. Officer Election – Date and Procedure Discussion (Robert Backie)
 - 2.6. ATIC Resolutions – what does each board member want to see ATIC accomplish in 2016 (Open Discussion for 20 minutes)
3. Activity Reports
 - 3.1. Rural Community Outreach (Galen Updike/Henry Goldberg)
 - 3.2. State Library (Joan Clark)
 - 3.3. K12/GAZEL (Steve Peters)
 - 3.4. Government Affairs (Mike Keeling)
 - 3.5. ATI Institute (Oris Friesen)
4. Upcoming Meeting
 - 4.1. Public Meeting – Thursday February 18, 2016 from 2 – 4pm
 - 4.2. Digital Government Summit – May 10 & 11, 2016
5. Announcements
6. Adjourn

REMOTE CONNECT INSTRUCTIONS

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Involvement Opportunities to Move ATIC Forward

Following is a partial list of the opportunities for involvement within ATIC that need to be filled:

1. Areas of Focus Coordinators
 - a. ~~Rural Broadband~~
 - b. ~~Education~~
 - c. ~~Healthcare~~
 - d. ~~Economic Development~~
2. ~~Email System~~
3. ~~Website~~
 - a. ~~Editor~~
 - b. Rural Internet Content
 - c. ~~Education Content~~
 - d. ~~HealthCare Content~~
 - e. ~~Economic Development Content~~
4. ~~Newsletter Editor~~
5. Social Media – *Craig Stevenson*
 - a. Facebook
 - b. LinkedIn
 - c. Others
6. Carrier Relations
7. Media Relations
8. ~~Government Relations~~
9. Public Meetings
 - a. Coordinators for each meeting
 - b. Audio & Visual
10. Marketing Coordinator
11. Lunch Coordinator



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ATIC Board Meeting Minutes for November 12, 2015 (Draft)

On-Site Attendees:

ATIC Board Members: Robert Backie, Brenda Beall, Bill Bolin, Michael Cohen, Jerry Crow, Oris Friesen, Mark Goldstein, Mala Muralidharan, Jeff Sobotka, Craig Stevenson, Mike Whipple

ATIC Associates & Guests: Cory Miller, Ryland Morris

Remote Attendees:

ATIC Board Members: Ralph Gierish, Henry Goldberg, Steve Peters, Andy Phelan

ATIC Associates & Guests: None

Quorum Met with 15 ATIC Board Members Present (Quorum = 10)

Many thanks to Zoom Video for video conferencing capabilities and to the State Libraries for providing meeting facilities, technical support, and hospitality.

A schedule of ATIC Board and Public Meetings for 2016 can be found at the end of these minutes.

The next ATIC Board Meeting will be on January 13th, 2016 from 12:00-2:00 p.m. at the Historic Supreme Court in the Capitol Museum.

ATIC Board Meeting

Agenda for November 12, 2015

7. Administrative
 - 7.1. Self-Introductions
 - 7.2. Modifications to and Acceptance of Agenda Draft
 - 7.3. Acceptance of Minutes from Last Meeting
 - 7.4. Treasurer's Report
 - 7.5. ATIC Board Membership Considerations
 - 7.6. Review of Outstanding Action Items as Documented in October 2015 Minutes
8. Presentations and Action Plans
 - 8.1. Cyber Security Meeting - Thursday, November 19th - (Jerry Crow)
 - 8.2. Funding Request - \$250 for food for Cyber Security Meeting
 - 8.3. Governance Committee (Craig Stevenson)
 - 8.4. Sun Corridor Update - (Janet Major)
 - 8.5. Apache County - (Galen Updike and Henry Goldberg)
 - 8.6. Education Proposal - Dropped from ATIC Consideration (explanation)
 - 8.7. Funding Request - Email System (Craig Stevenson)
 - 8.7.1. Move to Office 365 Essentials
 - 8.7.2. \$5/mo/user x 8 users = \$40/month = \$480/yr. Requesting up to \$600/yr.
 - 8.7.3. Have emails for ATIC - chair@, vicechair@ - that transfer with position
 - 8.8. Strategy Committee Revamp (Robert Backie) see description following
 - 8.9. Strategy Committee Committee Vote (if approved in above Revamp)
 - 8.10. Website - Volunteer Call and Update
 - 8.11. Newsletter - Volunteer Call
9. Activity Reports
 - 9.1. Rural Community Outreach
 - 9.2. State Library
 - 9.3. K12 Education
 - 9.4. Government Affairs
 - 9.5. ATI Institute
 - 9.6. ASET
10. Announcements
11. Adjourn

1. Administrative

1.1. Self-Introductions

See the list of attendees above.

1.2. Modifications to and Acceptance of Agenda Draft

No modifications.

MOTION: To accept the Agenda with addition of 2.3 Governance modification.

MOVE: Jerry Crow

SECOND: Craig Stevenson

Passed Unanimously

1.3. Acceptance of Minutes from Last Meeting

MOTION: To accept the Minutes from the June Meeting.

MOVE: Mike Whipple

SECOND: Bill Bolin

Passed Unanimously

1.4. Treasurer's Report

Matt Dostal was not present and is stepping down as both Treasurer and Board member. Current funds on hand total \$35,226.40. Mark Goldstein, Secretary will temporarily take over Treasurer duties and responsibilities until a new Treasurer is elected this coming March-April. There was some additional discussion about whether the land line phone could be converted to Google or other VoIP phone service and whether a separate Zoom account, paid or unpaid, should be sought separate from the shared account with GAZEL.

1.5. ATIC Board Membership

There was continued discussion that we should target more membership from the telecom provider community, both wired and wireless. As part of our focus on expanding representation from the rural economic development community, Bill Bolin has contacted Tom Belshe, Deputy Director, League of Arizona Cities and Towns who recommends David Walsh, CEO of Sun Corridor get involved.

Mike Keeling to have discussions with Michael Sherman, now leading the Sun Corridor Network initiative and Mike Golden of Gigaband regarding potential Board membership. Steve Peters to approach Robert McArthur of the University of Arizona and Mark Goldstein to approach Fred Estrella, CIO of NAU regarding potential Board membership. Morgan Reed has been appointed ADOA-ASET CIO and should be engaged to participate in ATIC and potentially serve on the Board.

Mark Goldstein, Secretary to update the Board Roster and distribute for review and finalization.

1.6. Review of Outstanding Action Items as Documented in October 2015 Minutes.

ACTION ITEM - The Executive Committee is tasked with developing a budget suggesting where funds can and should be allocated and spent going forward. Robert Backie, ATIC Chair committed to distribute a draft by the end of October.

Baseline budget development complete. Brenda Beall, Vice Chair will solicit ideas on investment of working capital on projects and coordinate with Strategy Committee.

ACTION ITEM - Mark Goldstein, ATIC Secretary will develop a proposed schedule of Board Meetings and Public Meetings for 2016 and submit for Board review.

Next two Board meetings will be 1/13/16 and 2/10/16. Next public meeting will be 2/18/16. Full schedule developed and to be distributed.

2. Presentations and Action Plans

2.1. Cyber Security Public Meeting

Jerry Crow has coordinated a great program with our perennial partner Arizona InfraGard for the our fifth annual Cyber Security Summit planned for Thursday, November 19th from 1:00-4:30 PM at the University of Phoenix offices in Phoenix. Speakers will include: Jerry Proctor, Former Deputy to the Commanding General, US Army Intelligence Center and Ft Huachuca, Retired, Inspector William Long, Director, AZ Counter Terrorism Information Center (ACTIC), and Tina Slankas, Cybersecurity Coordinator, ACTIC. Frank Grimmelmann will moderate a panel discussion with Cody Cornell, CEO, Swim Lane, Sean Moshir, CEO/Chairman, CellTrust, and Andrew Roberts, Director, IT Compliance & Risk Management, Grand Canyon University.

2.2. Funding Request - \$250 for food for Cyber Security Meeting

MOTION: To allocate up to \$250 for food and refreshments at the upcoming Cyber Security Meeting on November 19th.

MOVE: Robert Backie

SECOND: Ron Schott

Mark Goldstein to arrange with University of Phoenix cafeteria for on site hospitality.

2.3. Governance Committee (Craig Stevenson)

The Governance Committee including Craig Stevenson, Mark Goldstein, and Chris Johnson has begun to meet and consider various policy issues and potential solutions.

2.4. Sun Corridor Update - (Janet Major)

Janet Major attended the recent Sun Corridor day-long meeting and reported on the presentations and progress. Michael Sherman is now leading the Sun Corridor Network initiative.

2.5. Apache County - (Galen Updike and Henry Goldberg)

Galen Updike organized a meeting in Eager, Apache County on regional broadband issues on November 3rd. Henry Goldberg provided an information document on Kit Carson Electric Cooperative and their fiber to the user programs and led a brief discussion of grant opportunities.

2.6. Education Proposal - Dropped from ATIC Consideration

Robert Backie, ATIC Chair had previously put forth a proposal that ATIC partner with others to produce a study on software skills needed for today and tomorrow's Arizona workforce to meet the needs of industry, especially in the entrepreneurial community. Mark Goldstein provided some 8-9 relevant IT skills and salaries studies, though mostly national in scope. Robert has decided that such a study by ATIC would be resource intensive and not in our best interests at this time.

2.7. Funding Request - Email System

2.7.1. Move to Office 365 Essentials

2.7.2. \$5/mo/user x 8 users=\$40/month=\$480/yr. Requesting up to \$600/yr.

2.7.3. Have emails for ATIC - chair@, vicechair@, ... that transfer with position

Robert Backie, ATIC Chair proposed that the Board fund a specific solution to normalizing ATIC's email addresses and communications protocols. Craig Stevenson elaborated on the proposed solutions and discussed the budget.

MOTION: To allocate up to \$600 for annual e-mail and managed services expenses.

MOVE: Brenda Beall

SECOND: Jeff Sobotka

2.8. Strategy Committee Revamp (Robert Backie)

Robert Backie led a discussion of his proposal to reform the Strategy Committee to consist of five fixed members: the Chair, the Vice Chair, two elected members, and one member appointed by the Chair. Concerns were raised over the goal and benefits of the reformation as well as whether the meetings will be closed or open and what level of participation would be encouraged/allowed from other interested parties. The discussion was table for the time being.

2.9. Strategy Committee Committee Vote

There was no election of Board-appointed members to the Strategy Committee needed at this time.

2.10. Website - Volunteer Call and Update

Robert Backie explained the current status of the ATIC website, changes underway, and the need for a committed resource to take over ongoing maintenance. Robert will cultivate one or more volunteers among the Board membership.

2.11. Newsletter - Volunteer Call and Update

Robert Backie solicited for interested individuals to take over as editor and contributing writer to a regular ATIC monthly newsletter. Mala Muralidharan of Arizona State Libraries expressed interest and will continue the conversation with Robert offline.

3. Activity Reports

3.1. Rural Community Outreach Activities (Bill Bolin, Mike Whipple)

No report this month beyond Apache County report in section 2.5 above.

3.2. State Library Activities (Joan Clark, Mala Muralidharan)

Joan Clark will be retiring in March 2016. No additional report this month.

3.3. K12 Education Report (Chris Johnson, Steve Peters)

No report this month.

3.4. Government Affairs (Mike Keeling)

No report this month.

3.5. ATI Institute (Mark Goldstein, Oris Friesen)

No report this month.

3.6. ASET

No current representation from ASET. No report this month.

4. Announcements

The final Public Meeting for the year will again be in concert with Arizona InfraGard focused on Cyber Security and is scheduled for Thursday, November 19, 2015 from 1:00-4:30 PM at the University of Phoenix. Jerry Crow has coordinating speakers and the program with Arizona InfraGard as detailed above. More information can be found at <http://arizonatele.org/events/cybersecurity-public-meeting-w-infragard/>.

Oris Friesen invited ATIC members to attend the next XPRIZE Think Tank Phoenix Meetup (<http://www.meetup.com/xprize-think-tank-phoenix/>) scheduled for Monday, November 18th at 5:00 PM at UAT. Jane Major, U of A will present on telemedicine advances and there will be a discussion of "The Ideal Doctor Visit."

Mark Goldstein announced his upcoming presentation on the Internet of Things Innovations & Megatrends to the IEEE Computer Society Phoenix on Wednesday, December 2nd from 6:00-9:00 PM at ITT Technical Institute Phoenix Central Campus. More information can be found at <http://ewh.ieee.org/r6/phoenix/compsociety/> and the presentation deck viewed/downloaded on SlideShare at <http://bit.ly/1Q3rllb>.

5. Adjourn

ATIC Board & Public Meeting Dates for 2016

Please note the change in venue from The Carnegie Center.

The next ATIC Board Meeting will be on January 13th, 2016 from 12:00-2:00 p.m. at the Historic Supreme Court in the Capitol Museum.

ATIC Board Meetings on Wednesdays from 12:00-2:00 PM through 2016:

**January 13, 2016
February 10, 2016
March 9, 2016
April 13, 2016
May 11, 2016
June 8, 2016
July 13, 2016
September 14, 2016
October 12, 2016
November 9, 2016**

**Proposed ATIC Public Meetings through 2016
(Locations and Exact Meeting Times TBD):**

Thursday, February 18, 2016 2-4PM - Arizona High Tech Policy Overview

Thursday, May 19, 2016 2-4PM - Advanced & Emerging Technology by Industry

**Date TBD - ATIC-ATP Telehealth Meeting with possible partners AZBio and/or AZ Tech Council
TBD**

Thursday, September 22, 2016 2-4PM - General Purpose Public Meeting with Theme TBD

Thursday, November 17, 2016 - Cyber Security Meeting with Arizona InfraGard, often extended meeting time, possible alternate location